



**CHEMICAL DEPENDENCY PROFESSIONAL
ADVISORY COMMITTEE
OPEN MEETING MINUTES**

DATE: October 24, 2003

PLACE: Department of Health
Point Plaza East
310 Israel Road SE Room 131
Olympia WA 98501

COMMITTEE MEMBERS: Karen E. Christensen, Chair
Robert Helgoe-Absent
Dr. R. J. Smith
Albert T. Wilkins-Absent
Mosen Haksar
Scott Munson
Dennis Malmer, Ex-Officio
Paul Weatherly

STAFF: Bob Nicoloff, Executive Director
Janice Boden, Program Manager
Tammy Benson, Program Manager
Kathy Devine, Administrative Assistant

CALL TO ORDER

Karen Christensen, Advisory Committee Chair, called the meeting to order at 9:30 a.m. Ms. Christensen reported to the Committee on the Department of Health committee training she attended in October. She also read a thank-you note from Marc Defreyn, Assistant Attorney General who was offered another position and would not be serving as the Committee's assistant attorney general any more. The meeting agenda and the minutes from the June 27, 2003, meeting were approved.

Introductions

Bob Nicoloff discussed reorganizational changes and introduced Janice Boden, Program Manager and Kathy Devine, Administrative Assistant. Ms. Boden and Ms. Devine will be working with the Committee.

Biennium Goals

Janice Boden presented a work sheet on committee goals and encouraged the Committee to identify subcommittees to draft and work on goals. The first subcommittee was identified as the Coursework Competency Committee. Members of this subcommittee include: Tammy Benson, Janice Boden, Mosen Haksar, and Scott Munson.

Program Report

Licensee/Complaint/Discipline-Tammy Benson shared the following statistics:

License statistics: (As of October 23, 2003)

Current Number of Active CDP's -2484

Current Number of Expired CDP's-395

The Committee was concerned over the number of expired CDP's. Ms. Benson will research the CDP expired credential statistics and compare to other professions going back in 6-month increments. She will then email the report to the Committee.

Complaint/Disciplinary Statistics:

Open Cases - 63

Intake/Assess - 3

Investigation - 28

Case Disposition - 17 *

STID – 3

SOC – 6

Adjudication - 5

Default - 1

* All cases in case disposition are currently in the legal program.

Retired Active Statistics

Current Number – 3

Registered Counselor Statistics

(Number of RC Applicants who marked on their application that they are entering the Chemical Dependency field.)

May 20

June 15

July 12

August 12

September 13

Budget Update – Tammy Benson presented an overview of the budget from July 2002-June 2003. The balance remains slightly high. Kathy Anderson will

report to the committee at the next committee meeting on whether the CDP program meets the criteria for a fee study.

Supervised Experience

- a. Mike Wagner, President of the Chemical Dependency Professionals of Washington State, addressed the Committee regarding concerns of interns providing services in their internships with little or no training or supervision. It was the Committee's position that the supervisors accept responsibility for the training and supervision of counselors in their internships. It was also discussed that there have not been any complaints of patient harm from interns without proper training or supervision.
- b. The Committee deferred until the next meeting, the discussion of the seven-year limitation on supervised experience, looking at other options and the possibility of a rule change.

Examination Requirement-Currently the program accepts the National Association of Alcoholism and Drug Abuse Counselor (NAADAC) National Certification Examination for Certification and Reciprocity Consortium (ICRC) Certified Addiction Counselor Level II or higher examination. John Mackey from The Chehalis Tribe and Indian Health Service (IHS) presented to the Committee the ISH Standards Manual and proposed that candidates who pass the IHS examination qualify for CDP licensing. The Committee will consider the ISH proposal as well as looking at other examinations.

Educational Program Curriculum

The committee discussed how applicant's transcripts are reviewed. Currently department staff has to review every applicant's transcripts to determine if all the educational components detailed in WAC 246-811-030 have been met. Due to the fact that schools have different names for similar courses as well as the fact that course names can change from year to year, the review process is often complicated. Many times applicant's have to provide course syllabi or get letters from course instructor to verify the course content. It was decided that a sub-committee be assigned to look at the issue and make recommendations how to best resolve this problem. The sub-committee includes: Tammy Benson, Janice Boden, Mosen Haksar and Scott Munsen.

Issue Paper on Previous Criminal Convictions of Applicants

Karen Christensen, Bob Helgoe and Paul Weatherly presented a draft of the issue paper they have been working on related to applicants with histories that include criminal convictions. The sub-committee will continue their work and provide a revised draft via email to the entire committee in late November.

Public Comment

There were no public comments.

Other Issues

Next Meeting

Dates were set for the 2004 Advisory Committee Meetings

February 20, 2004

June 4, 2004

October 8, 2004

All of the meetings will be held at the Department of Health, Centerpoint Corporate Park, 20435 72nd Avenue, Creekside Building Three – Second Floor, Kent, Washington.

Review of Meeting

Kathy Devine reviewed the major points of the meeting.

Adjournment

The meeting adjourned at 2:30 p.m.

Recorder:

Tammy Benson, Program Manager

Approved by:

Karen E. Christensen - Chair